

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

Preamble

In terms of Regulation 25 (7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company shall familiarize the independent directors with the company, their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various programmes.

Purpose

The Familiarization Programmes are aimed to familiarize the independent directors with the company, their roles responsibilities in the company, nature of industry in which the company operates and business model of the company by imparting suitable training sessions.

Overview of Familiarization Programmes

- To facilitate independent directors in the performance of their duties and responsibilities, new directors are provided with a personal orientation by senior leaders and materials regarding the nature of industry in which company operates, Company's business and operations, governing documents, information on key personnel, and financial information are made available to them including information pertaining to subsidiaries of the Company.
- Independent directors are also taken through detailed business strategy for various businesses during the independent directors meetings, which is held at least once during the financial year.
- The Chairman of the Board depending on the business needs may also nominate independent directors for relevant external training programs. Apart from Independent Directors, Non-Executive Directors are also eligible to attend the familiarization programmes.
- The Independent Directors are made aware of their role and responsibilities and liabilities at the time of their appointment through a formal letter of appointment, which also stipulates their roles and responsibilities and various terms and conditions of their appointment.
- Deliberations are held and presentations are made from time to time on major developments in legal & regulatory areas, in the areas of the Companies Act, 2013 and SEBI LODR, 2015 and other SEBI Regulations, as amended from time to time..
- Independent Directors are also informed of the various developments in the Company through appropriate channels of communication.
- Each member of the Board, including the Independent Directors, has is given complete access to any information relating to the Company, whenever they so require.